



Adult Safeguarding

This policy must be read and understood by all members of staff at ALAD. We will make sure this policy is accessible to all staff, parents and students, where appropriate, and will make sure that all teachers/staff members can understand this policy by a) having a training day b) discussing it in a staff meeting C) making a fact sheet. All staff and volunteers at ALAD must adhere to this policy and must understand their duties and responsibilities regarding safeguarding. A copy of this policy will be available at all times accessible on our website. All staff and volunteers have a strict duty never to subject an adult to any form of harm or abuse. Failure to adhere to these procedures will be treated as gross misconduct.

Our Responsibility

At ALAD we recognise we have a responsibility to protect and safeguard the welfare of all adults with care and support needs that we work with under the Care Act 2014. We must safeguard individuals, promote their wellbeing and where ever possible consider their views, wishes, feelings and beliefs whilst doing so. We will take appropriate steps to safeguard any adult who is believed to be at risk or experiencing abuse or neglect and will ensure all safeguarding actions we take allow adults the freedom to make their own choices and will include them in all decision making. All adults have a right to live free from harm and abuse, some may find it hard to get the help and support they need or may be unable to protect themselves from harm and abuse. We recognise our responsibility to support these individuals to receive the safeguarding support they need. An adult is anyone of 18 years and over. All staff and volunteers have a strict duty never to subject an individual to any form of harm or abuse. Failure to adhere to these procedures will be treated as gross misconduct. Individuals who attend ALAD may view our policy where appropriate and a copy will always be kept on the website .

Safeguarding Adults

'Safeguarding adults' means protecting an adult's right to live in safety, free from abuse and neglect. It is about people and organisations working together to prevent and stop both the risks and the experience of abuse or neglect, while at the same time making sure that the adults' wellbeing is promoted including, where appropriate, having regard for their views, wishes, feelings and beliefs in deciding on any action. This must recognise that adults sometimes have complex interpersonal relationships and may be ambivalent, unclear or unrealistic about their personal circumstances.'



(Care and Support Statutory Guidance 2017.)

All safeguarding work should be underpinned by an ethos of empowerment, prevention, proportionality, protection, partnership and accountability. The Care Act 2014 sets out a duty for any adult who: Has care and support needs (whether or not these are known to the local authority where they reside) Experiencing or is at risk of experiencing abuse or neglect and is unable to protect themselves due to their care and support needs.

Any safeguarding action should be person lead and outcome focused. We should help the individual to receive the kind of help and support that is right for them.

At ALAD we will do this by:

- Stopping abuse and neglect where possible
- Promoting an approach that concentrates on improving life for the adults
- Raise public awareness so that communities as a whole, alongside professionals, play their part in preventing, identifying and responding to abuse and neglect
- Providing information and support in accessible ways to help people understand the different types of abuse, how to stay safe and what to do to raise a concern about the safety or well-being of an adult
- Address what has caused the abuse or neglect

At ALAD all concerns and allegations of abuse will be taken seriously. It is the responsibility of all staff and volunteers to take steps to protect adults with care and support needs, to keep them safe from hazards and to take appropriate action in the event of an accident. It is the responsibility of all staff and volunteers to take reasonable steps to adults with care and support needs from harm and abuse while in contact with our school and our staff and to report any incident of or suspicion of abuse to the Designated Safeguarding Person or in their absence directly to the appropriate statutory authority.



A Brief Guide to Abuse and Neglect

- Physical abuse
- Sexual abuse
- Psychological abuse
- Financial abuse
- Modern slavery
- Discriminatory abuse
- Organisational abuse
- Neglect and acts of omission
- Self-neglect

A Brief Look At Signs, Symptoms, and Indicators of Abuse and Neglect

- Depression
- Self-harm
- Suicide attempts
- Fear or anxiety
- Being dirty, smelly, unkempt
- Lacking proper clothing for the time of year
- Lacking money to meet their basic needs
- Injury
- Sleeplessness
- Changes in mood, behaviour or appearance

Designated Safeguarding Lead At ALAD our designated safeguarding person is Amy. As designated safeguarding lead, they have additional training in [add a list here; this may include adult safeguarding training, designated safeguarding lead training, managing allegations training. Whatever courses your DSL has done that makes them suitable and experienced to take on this role. Referring a Concern to your DSL Our designated safeguarding lead will act on behalf of ALAD in referring concerns or allegations of harm to Adult Social Care or the police as appropriate. If the designated safeguarding lead is in any doubt information should be shared with Adult Social Care for a second opinion. It is not the role of the DSP to investigate, only to collect information, clarify details of the concern, and facilitate information sharing. In the absence of the DSP, the individual who has the concern is responsible for contacting Adult Social Care and the information should be shared with the DSP Retrospectively. Managing Recruitment All individuals working at ALAD who have contact with adults with care and support needs are required to hold a valid, clear DBS check. All staff and volunteers will be recruited in line with safer recruitment guidance. No staff will be employed or able to volunteer if they are barred from working with adults with care and support needs, and in the event of an incident where a member of staff has to be dismissed (or chooses to leave) because they have harmed a person, DBS will be notified.



Seeking Medical Attention

If anyone has a physical injury, and there are concerns of abuse, medical attention should be sought immediately. Any safeguarding concerns should be shared with ambulance or hospital staff and then must be reported to Adult social care. Nothing should be allowed to delay urgent medical treatment. Consent and Information Sharing Issues of consent are essential to effective safeguarding practice. Consent must be sought for any activity that is out of the usual parameters of our work. Basic consents for day-to-day activities can be sought through enrolment process, and appropriate organisational guidance shall be provided to ensure those consenting have clear information on what they are consenting to. Significant harm is no exception to this. Before making a referral to Adult Social Care, consent must be sought. Adult Safeguarding Process is a consent-based process and support cannot be provided for an individual who doesn't want it. Conversations about consent must be recorded.

Care and Support Needs

The Mental Capacity Act 2005 is a legal framework which protects people who may lack capacity to make decisions themselves. The presumption is that adults have the mental capacity to make informed choices about their safety and how they live their lives. Mental Capacity and a person's ability to give informed consent are at the heart of decisions and actions taken under this policy. A person's ability to make a decision may be affected by duress and undue influence. Adults with capacity would normally make their own informed decision as to whether they consented to be involved in the adult safeguarding process. If it is reasonably believed that the decision is being made because of threats or coercion expert advice should be sought. Staff and Volunteer Responsibility.

Neither the member of staff who has raised the concern/ allegation nor the member of staff who is alleged against should be allowed to question individuals or be part of any further investigation. The designated safeguarding lead for ALAD, Amy will report the matter to the Local Authority safeguarding Adults Team. Confidentiality at ALAD we expect all members of staff and volunteers to maintain confidentiality at all times and to act in line with the General



Data Protection Regulations and to share only that which is necessary, proportionate and relevant.